



LIVE SCAN MAINTENANCE FUNDING NOTICE (TIME SENSITIVE)

Date: 8/22/18

To: All Missouri Police Departments and Sheriff's Office that currently have Live Scan

From: Sheldon Lineback, MPCA Executive Director

Re: Live Scan Maintenance Funding (**NOTE: Read Closely**)

The MPCA is committed to enhancing professionalism and obtaining resources to assist local law enforcement in responsibilities of serving and protecting citizens across the State of Missouri. The MPCA was able to work with various members of the legislature and the Department of Public Safety in securing funds to assist local and county law enforcement with the maintenance costs of Live Scan Devices. If you are interested in this opportunity, please read the eligibility requirements and instructions below:

Requirements for Eligibility:

1. The agency must have a live scan device to be eligible for this funding.
2. The agency must have a maintenance agreement contract for the live scan device.
3. The agency must have a paid live scan maintenance invoice or have a pending invoice for live scan maintenance. Payment made or invoice received must be within the dates of **07/01/2018 to 06/30/2019**.

Instructions:

If you have met the requirements above, please send the following documents to the MPCA at bdrummond@mopca.com or fax to 573-636-6634 as soon as possible:

1. Send a copy of your agency's live scan maintenance invoice. Remember, payment made or invoice received must be within the dates of 7/01/2018 to 06/30/2019.
 - Note: If the invoice has already been paid and you are seeking reimbursement, please make note on the invoice copy that it is paid with check number and date paid. Also send proof of payment. (Examples of proof of payment: Copy of cancelled check or credit card statement.)
2. Send a copy of your agency's signed maintenance agreement for your live scan device.
3. Submit a Live Scan Maintenance Payment Information Form by going to our website under the LE Grant Resource Center <https://www.mopca.com/le-grant-resource-center/>. Complete the required fields on the form and click submit.

NOTE: If you have recently entered into a live scan lease agreement and the 1st year of the agreement is being paid as defined in the agreement, you can only seek this funding if you are on the 2nd year of that lease.

Should you have questions, please contact Sheldon Lineback at slineback@mopca.com or Brandi Drummond at bdrummond@mopca.com.

The deadline to submit your documents is Friday, June 7, 2019.